

Down-To-Earth (Vic) Cooperative Society Limited

(Draft) Organising Committee Minutes

Date: 28/12/2023
Scheduled Start: 7:30 PM
Venue: n/a
Audio: <http://dte.coop/audiominutes>
Register on line: <https://dte.coop/register>
Zoom Connect: <https://dte.coop/zoom>
Phone Connect: (02) 8015 2088 Meeting ID Number 2362803699
Submit PDF version tp: ocmail@dte.coop

#	Item	Raised by:			
1	Acknowledge and pay respect to the traditional owners and ongoing custodians of the land				
	We gather on the lands of many Aboriginal Nations. We pay our respects to Elders past, present and emerging. Indigenous sovereignty has never been ceded in Australia and we should endeavour to be mindful of this in everything we do, given our focus is gathering to create better ways of living in our society, not just for festival attendees but for all.				
2	Meeting Started	<i>Procedural</i>			
	07:54PM				
3	Meeting coordinators	<i>Procedural</i>			
	Chairperson: Marte Kinder Minute Keeper: Robin Macpherson Zoom Host/s: Time Keeper: Attendance monitor:				
4	Attendance OC Meeting attendance register https://dte.coop/online/oc-attendance	<i>Procedural</i>			
	<table border="1"> <tr> <td>Brett Dalton - V David Cruise - V Ian Hales - V Janni Vann Der Laan Jason Thomas - V</td> <td>John Reid Kevin Taylor - V Lance Nash - V Malcolm Matthews - V Marte Kinder - V</td> <td>Peter Tippett Ray Higgins - V Rick Gill - V Robin Macpherson - V Suzi Helson - V</td> </tr> </table> <p>V = Can Vote Apologies - Suzi Helson. David Cameron, Lindy Hunt, Ana Aguilar, Sharda Reed</p>	Brett Dalton - V David Cruise - V Ian Hales - V Janni Vann Der Laan Jason Thomas - V	John Reid Kevin Taylor - V Lance Nash - V Malcolm Matthews - V Marte Kinder - V	Peter Tippett Ray Higgins - V Rick Gill - V Robin Macpherson - V Suzi Helson - V	
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5	Confirmation of previous minutes	<i>Procedural</i>			
	Previous Minutes Dated : 30/11/2023 Minutes - Audio - Chat	<i>Mvd: RM Sec: BD</i>			

	Corrections: 1. Reimbursement for working bee - 255.00 missing from Carried Resolutions	PBC															
6	Matters Arising	Procedural															
	1. Money to John Reid from last meeting has not arrived in his account yet 2. ICT - Monies to be disbursed																
7	Correspondence - List																
	20231130_SH_origin-statement-2023-10-29.pdf 20231130_SH_WaterNSW_bill_11004091.pdf 20231206_EB_Event Pack Down and Site Maintenance Update.pdf 20231206_RH_Event Pack Down and Site Maintenance Update.pdf 20231206_SH_BLN Invoice INV-6225.pdf 20231207_LLS_December Riverina Update.pdf 20231208_LLS_The latest ag NRM and animal health news.pdf 20231218_Landcare_Regional Roundup - Edition 47 - December 2023.pdf 20231218_RH_John Schellins.pdf 20231218_TBW_Permanent_Temporary Parcels NOW AVAILABLE plus other Murray - Darling Basin related information.pdf 20231224_RM_Re accessing the Google DTE_OC_Folder.pdf 20231228_RH_160750.jpg 20231228_RH_161709.jpg 20231228_RH_161728.jpg 20231228_RH_161833.jpg Sent Board - Setting up New directors - various bank accounts - awaiting response																
8	Budgets																
8.1	Storage for First aid supplies - 262.82																
	Reimbursement - 262.82 for Storage at Braeside The OC approves a reimbursement of 262.82 to Malcolm Mathews for expenses incurred in regards to National Storage	Mvd: MM Sec: Yani PBC PBM Failed															
9	Payments																
10	Action Tasks - https://dte.coop/oc-tasks																
	Ongoing <table border="1" data-bbox="220 1691 1289 2027"> <tr> <td>JR</td> <td>Water tank cleaning being Scheduled</td> <td></td> </tr> <tr> <td>SH</td> <td>Follow up with Kath - selling the water right</td> <td></td> </tr> <tr> <td>RH</td> <td>Prepare the container site</td> <td></td> </tr> <tr> <td>BD</td> <td>Board response to bank accounts</td> <td></td> </tr> <tr> <td>MM</td> <td>The storage situation - National Storage - Braeside</td> <td></td> </tr> </table>	JR	Water tank cleaning being Scheduled		SH	Follow up with Kath - selling the water right		RH	Prepare the container site		BD	Board response to bank accounts		MM	The storage situation - National Storage - Braeside		
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	SH	Reimburse - Malcolm Mathews - National Storage 262.82		
	OC	To advise Board of SGM Notice		
	SEC	To send SGM notice		
	SEC	To ask AX3 for starting place for an asset register and disposal policy		
	MM	MM - Fixed & Non Fixed asset registry and Policy for disposal - Working Doc -		
	RM RH KT	Update on Woorooma tasks appearing on these docs. Document 1 Document 2 Create a Woorooma site task list		
	Completed			
12	<u>Motions</u>			
12.1	Fixed Asset Register			
	The auditor recently asked: What is the policy on selling Fixed Asset's of DTE? Discussion, maybe a motion comes out of it Added as a monthly action task Working Doc			<i>Mvd: RM Discussed</i>
12..2	Site Maintenance Discussion			
	A recent report and informal discussion about Compliance Documents brought forward some great energy around site being fit for purpose to hold Easter 2024 ConFest. Report tabled for discussion and updates from the OC. Document 1 Document 2 A motion may arise from discussion.			<i>Mvd: EB Sec: __ PBC</i>
12.3	First aid supplies in storage			
	Discussion			<i>Mvd: MM Discussed</i>
12.4	Insurance for equipment in storage			
	RE insurance for first aid supplies in storage MM - Forwarding letter to Secretary re insurance and sec to check on contents outside of site.			<i>Mvd: MM Discussed</i>
12..5	February SGM			
	Agenda details: The Rules require an SGM to be held in February. This requires a date to be set, and relevant advice be sent to members.			<i>Mvd: BD Sec: Yanni PBC</i>

	Motion: That an SGM be called for Tuesday 20th February 2024, at 7:30 pm Melbourne time, and that relevant notices prepared for the OC and be sent by Secretary.	
	data.dte	
	<p>Agenda details: data.dte was pulled by the board but still works via mirror links. Members and volunteers are unable to find data.dte slowing down meeting process. All data is stored in a database paid for by the OC.</p> <p>Motion: The OC requests the board to point DNS so that data.dte.org.au is available to members and volunteers.</p>	<p><i>Mvd: MK</i> <i>Sec: DC</i> <i>PBC</i></p>
13	<u>Carried Resolutions</u>	<i>Procedural</i>
	<ol style="list-style-type: none"> 1. Reimburse Malcolm Mathews re Storage for First aid supplies - 262.82 2. February SGM 3. The OC requests the board to point DNS so that data.dte.org.au is available to members and volunteers 	
14	<u>Next Meeting Date & Time Confirmation (or expectation)</u>	<i>Procedural</i>
	25/01/2024 at 7:30PM	
15	<u>Meeting Ended</u>	<i>Procedural</i>
	10:20PM	